

## POLICY AND PROJECT ADVISORY BOARD WORK PLAN

The purpose of the work plan is to plan, manage and co-ordinate the ongoing activity and progress of the Council's Policy and Project Advisory Board, incorporating policy development work carried out through working groups.

### (A) CURRENT WORKING GROUPS APPOINTED BY THE POLICY AND PROJECT ADVISORY BOARD

| GROUP                  | MEMBERSHIP 2022/23  | CURRENT POSITION  | CONTACT  |
|------------------------|---|---|--|
| <b>Elections Group</b> | <p>Cllrs Peter Crerar (as Vice-Chair of PPAB), Sue Carter (Cabinet Member with responsibility for electoral issues) Peter Cullum (Chairman of Corporate Governance, Audit and Standards Committee) with Clls Calum Stewart, Keith Dibble, Clive Grattan and Thomas Mitchell</p> <p>Chairman: Cllr Calum Stewart</p> | <p>A meeting was held on 4th July 2022. The Group reflected on the process and outcomes from the 2022 election, were provided with an update on the Elections Bill and a report was also provided on the 2022 canvass.</p> <p>At the meeting on 27<sup>th</sup> September, 2022, the Group received an update on the Annual Canvass, the review of Polling Places and progress with the implementation of the Elections Act 2022. Arrangements for the 2023 elections were also reviewed.</p> <p>At its meeting on 9th January, 2023, the Group were updated on the annual Canvass, preparatory work for the 2023 election, the Parliamentary Boundary Review and the Elections Act 2022.</p> <p>The next meeting would take place on 20<sup>th</sup> March, 2023 following an All Member Seminar on the Elections Bill on 6<sup>th</sup> February, 2023.</p> | <p>Andrew Colver<br/>Consultant<br/><a href="mailto:andrew.colver@rushmoor.gov.uk">andrew.colver@rushmoor.gov.uk</a></p> <p>Elections Team<br/>01252 398824<br/><a href="mailto:elections@rushmoor.gov.uk">elections@rushmoor.gov.uk</a></p> |

| GROUP                                       | MEMBERSHIP 2022/23   | CURRENT POSITION  | CONTACT  |
|---|--|---|--|
| <b>Transformation Task and Finish Group</b> | <p>Cllrs Marina Munro (Chair of PPAB), J.B. Canty (as Cabinet Member with responsibility for this area of work), with Cllrs Ade Adeola, P.J. Cullum, Jules Crossley, Sophie Porter and Craig Card</p> <p>Chairman: Cllr Marina Munro</p> | <p>At the meeting on 19<sup>th</sup> October, the Group were provided with an update on the Transformation Programme, Service Transformation – Customer, Digital and Technology Strategy and the People Strategy. Governance and frequency of meetings was also discussed.</p> <p>The next meeting of the Group was scheduled for 16<sup>th</sup> March 2023.</p> | <p>Karen Edwards<br/>Executive Director<br/>Tel: (01252) 398800<br/><a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a></p> |

**(B) OTHER ISSUES/MATTERS FOR THE WORK PROGRAMME**

| ISSUE                                   | DETAILS  | CONTACT DETAILS  |
|---|--|--|
| <b>PLACE</b>                            |  |  |
| <b>Farnborough Town Centre Strategy</b> | An update was provides at the meeting on 8 <sup>th</sup> June which gave an over view of the draft strategy. Any further comments on the strategy document should be shared with Karen Edwards.  | <p>Karen Edwards<br/>Executive Director<br/>Tel: (01252) 398800<br/><a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a></p> |
| <b>PEOPLE</b>                           |  |  |
| <b>Asylum Process Consultation</b>      | An Asylum Process consultation was currently underway with a closing date of 1 <sup>st</sup> July, 2022. Following the meeting on 8th June, were the Board reviewed the consultation, Members were asked to forward any further comments to Rachel Barker by 24 <sup>th</sup> June, 2022 to be incorporated into the response. | <p>Rachel Barker<br/>Assistant Chief Executive<br/><a href="mailto:rachel.barker@rushmoor.gov.uk">rachel.barker@rushmoor.gov.uk</a></p>                  |

|  | OTHER MATTERS  |   |
|--|--|---|
| <b>UK Shared Prosperity Fund</b>         | <p>At its meeting in June, an update was provided on the next steps following the allocation of £1 million of funding from central Government.</p> <p>A progress update was provided at the Board meeting in July, it was noted that the final draft of the investment plan would be ready by 22<sup>nd</sup> July to allow time for internal sign off before the 1<sup>st</sup> August deadline for submission.</p> <p>An update would be provided at the March, 2023 Meeting</p> | <p>Rachel Barker<br/>Assistant Chief Executive<br/><a href="mailto:rachel.barker@rushmoor.gov.uk">rachel.barker@rushmoor.gov.uk</a></p>   |
| <b>Housing and Homelessness Strategy</b> | <p>Updates were provided at the meeting in July and November, 2022.</p> <p>Following the November meeting, it was agreed that any further work to the Strategy would be undertaken with the Strategic Housing and Local Plan Group (SHLPG), of which Cllr Crerar was the Board's representative.</p>   | <p>Zoe Paine<br/>Strategy and Enabling Officer<br/><a href="mailto:zoe.paine@rushmoor.gov.uk">zoe.paine@rushmoor.gov.uk</a></p> <p>Tim Mills<br/>Head of Economy, Planning and Strategic Housing<br/><a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p> |

# POLICY AND PROJECTS ADVISORY BOARD

## AGENDA PLANNING – 2022-2023

|   |   |
|---|---|
| <b>8<sup>th</sup> June 2022</b>                     | <ul style="list-style-type: none"> <li>• Town Centre Strategy – Update</li> <li>• UK Shared Prosperity Fund</li> <li>• Asylum Process Consultation</li> </ul>   |
| <b>28<sup>th</sup> June 2022</b>                    | <ul style="list-style-type: none"> <li>• Farnborough Town Centre Feedback Session – in private</li> </ul>   |
| <b>13<sup>th</sup> July 2022</b>                    | <ul style="list-style-type: none"> <li>• UK Shared Prosperity Fund – RB</li> <li>• Scoping and refresh of the Housing and Homelessness Strategy - TM</li> <li>• Consultation on proposed changes to supported passenger transport services and the Concessionary Travel Scheme in Hampshire – TM</li> </ul>   |
| <b>21<sup>st</sup> September 2022</b>               | <ul style="list-style-type: none"> <li>• Council Business Plan – Refresh - RB</li> <li>• Future Parking Approach – DP</li> </ul>  |
| <b>23<sup>rd</sup> November 2022</b>                | <ul style="list-style-type: none"> <li>• Council Business Plan</li> <li>• Housing and Homelessness Strategy – Update</li> </ul>   |
| <b>31<sup>st</sup> January 2023</b>                 | <ul style="list-style-type: none"> <li>• Frimley ICS Strategy – KE</li> </ul>   |
| <b>15<sup>th</sup> March 2023</b>                   | <ul style="list-style-type: none"> <li>• <i>Council Business Plan – RB</i></li> <li>• <i>UKSPF – RB</i></li> </ul>  |
| <b>Potential items to be considered for 2023/24</b> | <ul style="list-style-type: none"> <li>• <i>Hampshire Cultural Strategy – TM</i></li> <li>• <i>Strategic Economic Framework (detail) – June 2023</i></li> <li>• <i>Town Centre Regeneration (Farnborough)</i></li> <li>• <i>Health Infrastructure (Farnborough) – Summer 2023</i></li> <li>• <i>Leisure Contract – 2023/24</i></li> <li>• <i>Communications Strategy</i></li> <li>• <i>Procurement Strategy – Autumn 2023 (All Member Briefing?)</i></li> <li>• <i>Customer and Digital Strategy – Transformation T&amp;F</i></li> <li>• <i>Southwood Country Park – Longer Term Management Plan – 2023/24</i></li> <li>• <i>Section 215 Notices – check with Tim to circulate wider</i></li> <li>• <i>County Deal</i></li> <li>• <i>Frimley ICS Update</i></li> <li>• <i>Retrofitting Strategy – Metropolitan Pilot</i></li> <li>• <i>EM3 LEP</i></li> </ul> |

## PROGRESS GROUP MEETINGS

Membership: Cllrs Jess Auton (Vice-Chairman), P.I.C. Crerar (Vice-Chairman), Marina Munro (Chairman), Peace Essien-Igodifo, Jules Crossley, M.J. Roberts and Craig Card.

|                                     |   |   |
|-------------------------------------|---|---|
| <b>13 June 2022</b>                 | Cost of Living Crisis                         | Referred to OSC, to be looked at by Council Tax Support Group to consider including in their Terms of Reference   |
|                                     | HCC - Review of Public Transport Consultation | Deadline 24 <sup>th</sup> July, 2022 – response to be considered  |
|                                     | Marmot Report                                 | Use this report as evidence when appropriate  |
|                                     | Future Parking Approach                       | Consider the Council's approach following HCC decision to take back control of on-street parking  |
|                                     | Meeting Platform                              | Offer Hybrid option   |
|                                     | Section 215 Notices                           | TM to be asked to provide a steer   |
|                                     | Cabinet engagement                            | Engage informally with the Cabinet on the Board's Work Plan   |
| <b>27<sup>th</sup> July 2022</b>    | UKSPF   | Feedback expected from Government in October 2022. Potential to establish a Working Group post October  |
|                                     | Housing and Homelessness Strategy             | Next update winter 2022   |
|                                     | Concessionary Travel Scheme – Consultation    | Wording strengthened, circulated to Members and dispatched  |
|                                     | September Meeting                             | Business Plan and Future Parking Approach   |
|                                     | Future meetings                               | Agreed to hold main Board meetings in person. Shared services with Hart to be considered later in the Autumn  |
|                                     | Section 215 Notices                           | Follow up with Tim Mills  |
|                                     | Regeneration Update                           | Follow up with Karen Edwards  |
| <b>13<sup>th</sup> October 2022</b> | Strategic Economic Framework – TM/LMcQ        | Approved in April 2022, three year framework with annual review scheduled – economic context ever changing. Includes action on community wealth building – how practical to put in place/what's feasible? |
|                                     | Marmot Borough – Community wealth Bid – MR    | Social value key area – brings in additional funding/resources, gives community opportunity to come forward with ideas  |
|                                     | Submitted Regional Asylum Plan: South         | Government taken away consultation with local authorities on all matters. If/when update  |

|                          |   |  |
|--------------------------|---|--|
|                          | East Indicative Regional Asylum Plan – IH/RB  | provided an all Member briefing will be provided   |
| <b>25th January 2023</b> | Southwood Country Park<br><br>Hampshire Cultural Strategy – Changes<br><br>Social Value<br><br>Hampshire Highways | Arrange Tour for Members, sustainability aspect<br><br>Implications on West End Centre and Aldershot Military Museum<br><br>To gain additional resource on a positive basis<br><br>Correspondence to include issues raised with the Lynchford Road works |
| <b>1st March 2023</b>    | Frimley ICS<br><br>Strategic Economic Framework<br><br>Health Provision Infrastructure<br><br>Hampshire Highways  | Council response to be shared<br><br>Include shared value – LMcQ<br><br>How can we influence?<br><br>Letter to be circulated to Members  |
| <b>28th March 2023</b>   |   |  |